



Date: April 16, 2018
To: Scot Allgood, Department Head HDFS
From: Aryn Dotterer
Subject: Mentoring Committee Report

Memo

The Mentoring Committee was formed in Fall 2017 with the charge to identify best practices in mentoring and assist faculty members with documentation of such activities in their promotion and tenure materials. The HDFS Mentoring Committee was chaired by Aryn Dotterer and included Ann Austin, Kelli Barker, Travis Dorsch, Laura Holley, Shirlene Law, and Lori Roggman. We met as a committee throughout the fall and spring semesters on five occasions to discuss excellence in mentoring and develop recommendations for documenting and assessing excellence in mentoring. Our work included a review of both scholarly and practitioner (i.e., Chronicle of Higher Education) focused research and information pertaining to mentoring. Additionally, we sought feedback from graduate and undergraduate students regarding their perspectives on mentoring and the utility of a mentor/mentee assessment. We developed a preamble to articulate our collective commitment as a department to excellence in mentoring. We also developed two resource (one focused on graduate mentoring and one focused on undergraduate mentoring) pages on Mentoring Strategies and Evidence Examples. We developed a mentor/mentee assessment and recommend that the faculty consider using this tool to periodically assess progress and satisfaction in mentoring. The Mentoring Committee recommends that we revisit this topic and the documents we generated periodically (e.g. every five years) to determine whether changes are necessary.