



**Emma Eccles Jones College of Education and Human Services**  
**Course Buyout Policy**  
Adopted July 1, 2023

Securing extramural funding for research, educational, and service activities are key priorities for faculty in the Emma Eccles Jones College of Education and Human Services (CEHS). In order to encourage and reinforce efforts dedicated towards securing extramurally funded research, and to establish equitable practices across the college, the CEHS has adopted the following course buyout policy.

To obtain an initial course release, a faculty member will be required to cover 12.5% of their 9-month base salary. Benefits associated with this percentage of effort are expected to be covered by the extramural funding source above and beyond the covered salary. Any additional course thereafter within an academic year will require *at least* 12.5% salary coverage by the grant as outlined in unit-specific policy.

Faculty members who have secured sufficient extramural funding and wish to buy out of teaching responsibilities generally will be permitted to do so. However, release from all teaching in a given academic year is discouraged by the College for those with tenure-track appointments and any release from teaching is at the discretion of the unit head. There may be instances in which it is not in the best interest of the unit (e.g., lack of adequate expertise for course coverage) to permit a teaching release. Accordingly, investigators should discuss course buyout plans with their unit leaders when developing their grant proposals.

**Related CEHS Policies**

- CEHS Policy on Distribution of Returned Facilities and Administration (F&A) Funds

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