



**Emma Eccles Jones College of Education and Human Services  
Graduate Student Tuition on Extramural Grants Policy**

Adopted July 1, 2020

To meet consistent and growing deficits related to graduate student tuition and to align research-related practices with other colleges at Utah State University, the Emma Eccles Jones College of Education and Human Services (CEHS) will implement a new policy for the inclusion of graduate student tuition in extramural funding applications that include graduate student support (including research assistantships or hourly work that is equivalent to at least 10 hours per week across a semester).

Effective July 1, 2020, any CEHS extramural grant proposal that exceeds \$100,000 in total direct costs (TDC) across the entire funding period and includes support for graduate students must include a request for in-state tuition support for each graduate student position included in the budget. (See the University [Tuition and Fee Schedule](#) for current tuition costs.) Tuition support is expected to be prorated based on the anticipated student effort. For example, full in-state tuition is expected on applications that include graduate students performing half-time (.50 FTE or 20 hours per week) effort across a year; half of in-state tuition is expected for graduate students who perform quarter-time (.25 FTE or 10 hours per week) effort across a year.

The inclusion of in-state tuition support for CEHS extramural grant proposals that are less than or equal to \$100,000 in total direct costs (TDC) across the entire funding period and include graduate student support, is strongly encouraged, but not required.

Note that graduate student tuition is not included in the modified total direct cost (MTDC) calculation for most extramural grants. As such, facilities and administration (or indirect) costs will not be applied to tuition, fixing the tuition costs equal to tuition rates for the budget year.

If a funding agency does not allow tuition to be included in the budget, then the Principal Investigator will need to provide a copy of the request for application/proposal (RFA/RFP) that documents this limitation as an internal attachment within the Quali system. Other policy exceptions will not be considered.

Each application will be administratively reviewed to ensure compliance with this policy and non-compliant applications without documentation of a policy exception will be returned to the Principal Investigator for revision. Faculty are encouraged to meet with the proposal development team in the [CEHS Office of Research Services](#) as well as the CEHS Associate Dean for Research to discuss these requirements prior to submitting their proposals.

### **Related CEHS Policies**

- CEHS Graduate Student Assistantship Salary Policy

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